



Registration now open for Foundational Training – February 25-27, 2020

Where: Eagle Board Room
329 N. Cameron St
Winchester, VA 22601

Time: 8:30am – 4:30pm – *Agenda attached to email*

Cost: \$875.00

Deadline: **Wednesday, February 5, 2020 Midnight**

Contact: [Christine Camper](mailto:ccamper@FamiliesForwardVa.org) at ccamper@FamiliesForwardVa.org or (540) 562-2574

Training Dates & Times:

Tuesday, Feb 25, 2020	8:15am – 4:30pm + evening reading assignment
Wednesday, Feb 26, 2020	8:30am – 4:30pm + evening reading assignment
Thursday, Feb 27, 2020	8:30am – 4:30pm

Details

- **This is a certification training.** If any portion of the training is missed, it could jeopardize your certification. In addition, the content on day one is critical to the rest of the training experience. Missing day one will prevent you from being able to attend the rest of the training.
- **Lunch is on your own.**
- **Space is limited to 25 participants** – please register ASAP.
- **Laptops are needed for training** – the curriculum works best when laptops have **Chrome or Safari** as their browser. There are features in the curriculum which **cannot be accessed with Explorer**.
- **Confirmation emails** with important training information will be sent to all individual participants on or about **Feb 10th**. If you do not receive a confirmation, you may not be registered in the system properly. Please contact Christine if you do not receive a confirmation.

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Prior to registering, you must:

- **Create a profile** – see attachment to registration email for specific instructions.
 - If you already have a profile, proceed to the Registration Steps below.
- **Be associated with a program** - have supervisor link the new person to the company - see "Associating a Person" – attached to email
- Once associated with the company, [Login to the portal](#) **and continue with step #2 below**

Registration Steps:

1. [Portal Login](#) (must be logged in before clicking training link)
2. Click on (or copy and paste URL from below) into your internet browser
[Feb 2020 Foundational Training Winchester VA](#)
3. Click "**BUY NOW**"
4. Click "**PROCEED TO PAYMENT**"
5. Choose payment method (credit card or invoice)
6. Click "**CONTINUE**"

Click "**CONFIRM**"

To register for **Foundational Training (Feb 25-27, 2020)** copy and paste this link:

https://parentsasteachers.sabacloud.com/Saba/Web_spf/NA3P1PRD0131/common/leclassview/class-13529